

Speaker Terms and Conditions

The following are the terms and specifications regarding the speaker's presentation(s) at the 2018 Australisches Deutschtum Conference organized by the German-Australian Genealogy and History Alliance ("GAGHA,"):

Summary Presentation Details:

- Presentations will be 45 minutes in length, plus a 15 minute question and answer session.
- Lightning talks will be between 10 - 20 minutes, in length, plus a 5 minute question and answer session.
- Workshops will be between 2 and 6 hours in length.

Essential Dates

- December 31, 2018 – Call for proposals closes.
- February 1, 2018 – All offers will be completed.
- February 28, 2018 – Speaker Agreements signed and returned to GAGHA.
- March 31, 2018 – Speaker photographs to be used on website, in news releases and in program/proceedings received by GAGHA. Photo will be in JPG format, at least 72dpi and at least 110px x 160px (WxH).
- May 31, 2018 – conference papers sent to GAGHA (4 pages for presentations, 1 page for lightning talks) using supplied template.
- July 31, 2018 – copy of speaker's presentation(s), in .pptx format, sent to GAGHA, along with handouts (where required). Copies of presentations will not be shared and will not be retained by GAGHA beyond the Conference.

Proposal topics:

Presentations/lightning talks/workshops can be on any aspect of German-Australian history, genealogy or heritage, or on a topic that will be of interest to researchers or curators of German-Australian history, genealogy or heritage. This includes, but is not limited to:

- family history projects
- social history projects
- language and culture retention projects
- museum projects
- cultural heritage projects
- indexing projects
- one-name studies
- one-place studies
- research education/training (how to sessions)
- general history lectures
- panel discussions
- virtual tours

Preference will be given to presentations and lightning talks that have not been previously delivered at a national level in Australia.

Up to 6 proposals may be submitted, and up to 4 will be chosen, from each speaker.

Proposals from overseas presenters are welcome and reimbursement of travel costs or proposals to present via video stream will be considered.

Resources for attendees

Handouts are required for all workshops, and may be created for presentations and lightning talks, and must be submitted to GAGHA in PDF format (A4 page size) with the PowerPoint presentation.

Technology:

Presentations must be in Microsoft PowerPoint Format .pptx

Powerpoint page must be set to Widescreen format (33.87cm x 19.05cm)

GAGHA will provide the following for presenters:

- data projectors
- microphone and speaker system
- laptop with Windows or MacOS operating system and cabling connections
- handheld presenter/laser pointer

Other AV/technical equipment requirements can be negotiated with GAGHA.

Tech support will be available at all times.

The speaker agrees to work with GAGHA to meet any needs for special seating, lighting, and/or materials due to attendee visual, auditory or other impairment.

On the day of the presentation, the speaker will bring a flash drive containing an additional copy of the presentation(s) as a backup.

Cancellation:

If GAGHA cancels the event after the contract is signed, GAGHA will be responsible for reimbursing the cost of any transportation and hotel accommodations already paid by speaker.

If speaker cancels after the contract is signed, speaker will be responsible for the cost of any prepaid transportation and hotel accommodation expenses.

Recording:

GAGHA will be making audio recordings of as many sessions of the Conference as possible. If you are willing to have your presentation(s) recorded, the following IP details will apply. Speaker will receive a complimentary copy of his/her recorded session(s).

Intellectual Property:

Speaker grants to GAGHA permission to record speaker's presentation(s) (if speaker has signed in the immediately preceding paragraph) and a nonexclusive license to sell, distribute, and sublicense such recordings and speaker's syllabus for the presentation(s) without additional royalty or compensation to speaker.

Speaker represents and warrants that the presentation(s), presentation materials, and syllabus are the original works of the speaker and do not infringe the intellectual property rights of any third parties and are not defamatory with respect to any third parties. Speaker agrees to indemnify and hold harmless GAGHA and local host, Germanic Genealogy

Society, against all claims and damages (including the expense of reasonable attorney's fees) arising from speaker's presentation(s), presentation materials, or syllabus.

Compensation and Reimbursement:

Presentation - \$100 honorarium and free registration at conference (additional paid events such as event dinners at own expense)

Lightning talk – free registration to conference for day of talk (additional paid events such as event dinners at own expense)

Workshop - \$100 per hour honorarium and free registration at conference (additional paid events such as event dinners at own expense)

Event Marketing:

The speaker will promote the Australisches Detuschtum Conference through their own networks.

Marketing collateral and information will be made available to speakers.